

September 9, 2019

Bugbrooke Parish Council

Agenda & Meeting Minutes

September 9, 2019

Monthly Meeting of the Full Council

held on Monday 9th September 2019 at 7.30 p.m, at the
Community Centre, Bugbrooke.

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Monthly Meeting of the Full Council

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In Attendance

Councillor Mrs. Linda Pope, Chairman
Councillor John Bignell
Councillor Phil Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Mrs. Teresa Garlick
Councillor Ian Gordon

Councillor Ken Gardner
Councillor David Harries, BEM
Councillor Paul Henson
Councillor Alan Kent
Councillor Des Morris
Councillor Mrs. Catherine Parry
Councillor Terry Ward

Mrs S Bramley-Brown, Parish Clerk
Mrs N Palmer – Deputy Clerk

2 Members of the Public

Absent

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor Ms. Sarah Munday	Personal	Yes
County Councillor Adam Brown		
PCSO Matt Taylor		

PC/19/9/171 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above. The apology from Councillor Ms. Munday was excluded from the six-month rule.

PC/19/9/172 Declarations of Interest

Councillor Harries declared an interest in respect of Item 17 – BSACCA grant application.

PC/19/9/173 To consider whether the Register of Interest requires updating

The register did not require updating.

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PC/19/9/174 To sign and approve the minutes of the meeting held on 12th August 2019

The minutes of the meeting held on 12th August were approved, signed and initialled by the Chairman.

PC/19/9/175 Reports of issues previously raised

Councillor Morris reported that the highway works at Spencer Close had been reported after the August meeting and had now been completed. Councillor Kent reported that the confer hedge at 11 High Street had been cut back. The Clerk reported that the resident at 23 Chipsey had not responded to a final request to cut back the vegetation and therefore the matter had been referred to NCC Highways Regulations Team.

PC/19/9/176 Public question time - 7.38pm

There were no members of the public present. The Clerk reported that she had been contacted by a resident of Levitts Road, whose property shared a boundary with the doctor's surgery. He was experiencing considerable difficulties with trees located on the boundary that were causing damage to his property, but he had been unsuccessful with his complaints to the practice manager. Councillors expressed their sincere sympathy for the problems the resident was experiencing but felt it would be inappropriate for the Parish Council to become involved in what was in essence a neighbour dispute.

PC/19/9/177 District Councillors Update

Councillor Phil Bignell reported that refuse recycling in the district was now up to 66%. The Northamptonshire PCC had advised that policing levels were now the same as in 2010-11 and the new Chief Constable had authorised all officers to be issued with tazers. In relation to the local government re-organisation, matters were still being delayed due to the ongoing Brexit debates. If the appropriate legislation is not put before Parliament in the near future, the entire re-organisation process will be further delayed. It is also possible that if there is a general election, and a change of government, then it is entirely possible that it may not happen at all.

PC/19/9/178 Planning

Applications and Decisions

There were no planning applications.

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PC/19/9/179 Electronic notification of Planning Applications

The Clerk had been advised that SNC were now sourcing providers for the equipment requested, and a further update would be circulated in due course.

PC/19/9/180 Police & Neighbourhood Watch Matters

PCSO Matt Taylor's report had been circulated with the Agenda.

PC/19/9/181 Financial Matters

A financial statement for the month ending 31st August was circulated at the meeting, and the figures were as follows: -

Current Account as at 30.7.19		£48,167.98
CCLA Deposit Fund as at 31.7.19		£40,000.00
Total available		£88,167.98
Less August Payments		£3,243.23
Uncleared Cheque		
Deposits (Interest)		£26.79
Total funds at 30.6.19		£84,951.54

PC/19/9/182 Internal Financial Control

The Clerk confirmed that the review had been satisfactorily completed on 2nd September. This was the second of the 4 annual reviews, the first having been carried out on 13th May.

PC/19/9/183 Accounts for payments

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:

	To whom	Service rendered	Amount £	Vat £	Power used for payment

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I.B.	HMRC	Clerk PAYE	£147.60		HMRC
I.B.	Parish Clerk	August Salary	£846.45		LGA 1972 S112
I.B.	Deputy Clerk	August Salary	£471.67		LGA 1972 S112
I.B.	DNH Contracts	August Dog and Litter	£489.60	£81.60	Litter Act 1983 S5,6
I.B. I.B.	P W Warden Mowing	August Mowing	£636.00	£106.00	HA 1980
I.B.	BSACCA	Room Hire and Parish Office rent July and August	£290.00		LGA 1972 s112
I.B.	BSACCA	Room Hire and Parish Office rent June	£145.00		LGA 1972 s112
I.B.	R and G GM	July mowing	£853.63	£142.27	Open Spaces 1906
I.B.	R and G	August mowing	£619.49	£103.25	Open Spaces 1906
I.B.	Came and Co	Annual Insurance Renewal	£1,537.78		LGA 1972 S112
I.B.	Ellis Tree Services	Community centre play area hedge and KD25		£1335.00	GPoC
I.B.	Mr P Wilkins	Village Repairs	£101.00		GPoC
I.B.	Wave (Anglian Water)	Allotment water supply	£71.40		Smallholdings and Allotments 1923
I.B.	Aylesbury Mains	Repair of PL11 and PL115	£89.16	£14.86	HA 1980
I.B.	Simply Glass Blocks	Ratification of payment made in August for glass block and mortar for repair of Butts Hill bus shelter	£26.50	£4.42	PCXA 1957 S3
I.B.	Dropbox	Ratification of payment made in August for annual provision for cloud storage facilities.	£95.88	£15.98	LGA 1972 S111

RESOLVED:

That these invoices be paid

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PC/19/9/184 Community Policing

The Clerk advised the Parish Council that a meeting had taken place on 3rd September with representatives of Nether Heyford Parish Council, to discuss the future for community policing in the two parishes. Nether Heyford PC had met on 2nd September and passed a resolution to continue the community policing arrangement for a further 12-month period until April 2021, subject to Bugbrooke PC also agreeing to the same continuation. Councillors agreed it was difficult to assess the success of the current arrangements, but the opinion was the generally residents were pleased with the arrangements, and that it did appear to be impact on the crime figures for the village, in comparison with last year (as provided by the Police Safer Communities Team) PCSO Taylor was working with many groups in the village including both the schools.

RESOLUTION - It was proposed by Councillor Phil Bignell and seconded by Councillor Morris that Bugbrooke Parish Council should continue the current arrangements for community policing in the village by extending the current sponsorship of a PCSO, on a 2/3:1/3 basis with Nether Heyford, until April 2021. The arrangement to be review in September 2020.

PC/19/9/185 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received for all areas

Councillor Harries requested the installation of a new litter bin at the bus stop adjacent to the garage on Kislingbury Road. This was agreed and the Clerk was requested to make the necessary arrangements.

Hedges/Trees/Fences/Walls

It was reported that the hedge at 23 High Street was very overgrown and the Clerk was requested to write to the owners.

Footpaths

KD9 – Ash Grove to High Street – The Clerk reported that this had been cut back.

KD25 – It was reported that piles of rubbish had appeared along the route. The Clerk advised Councillors that a considerable amount had been spent on maintenance of the area this year.

Emergency Planning/Pathfinder II Project

In the absence of Councillor Ms. Munday, the matter was deferred to the October meeting.

Street Lighting

Nothing to report..

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Highways and Transport

The road sign close to the wharf bridge had fallen into the hedge and the Clerk was requested to report it to NCC Highways.

Vehicle Activated Sign

Nothing to report.

Millennium Green

Nothing to report.

Patient Participation Group

Nothing to report.

PC/19/9/186 Celebration of the 125th Anniversary of Bugbrooke Parish Council

Councillor Gordon proposed that rather than holding individual events, the village should organise a picnic in the park type of event, similar to the one held in 2012. All Councillors were in favour of this and it was agreed that Councillors Gordon and Mrs. Garlick would take the idea forward.

PC19/9/187 Twinning - Vohl Visit

Councillor Curtis confirmed that Councillors Brian and John Curtis and Chairman Mrs. Pope and their spouses had attended an amazing week-end with numerous events providing something for everyone. Everything had been extremely well organised and the hospitality shown to our representatives was superb. The video of the village prepared by Councillor Phil Bignell was well received and the printed bags were hit with all those attending. The Clerk was requested to write to the Burgermeister to congratulate him on the success of the event and to thank them for the hospitality.

PC19/9/188 Bugbrooke Community Centre Grant Application

The Clerk advised that SNC had informed that a new application must be submitted in the name of the Parish Council as Custodian Trustee. Due to the short notice she had consulted with the Chairman and Councillor Harries and the application had been submitted on time. However SNC were now asking for a formal resolution from the Parish Council to make the

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application. The Clerk also advised that she had been requested to attend the Grants Panel meeting to give a presentation on the application.

RESOLUTION

It was proposed by Councillor Phil Bignell and seconded by Councillor Brian Curtis that the Parish Council should proceed to apply to SNC for grant funding for the refurbishment of the Community Centre, in its role as Custodian Trustee. The resolution was approved unanimously.

PC19/9/189 Annual Insurance Renewal

The Clerk reported that the renewal of the Parish Council's annual insurance would take place on 1st October. The cost for the forthcoming year would be £1,537.78 and payment was included in the schedule.

PC19/9/190 Grant Applications to Parish Council

One application had been received from Nether Heyford Tennis Club for £1000. The grant was not approved as the organisation was located outside the parish. The Clerk was to amend the current Grants Policy to make it clear that applications would only be accepted from village organisations.

PC19/9/191 Champion School

Following the sudden departure of Claire Whitmore as Head the Clerk was requested to write to the Chairman of the Governors to express the Parish Council's disquiet at being excluded from what is a major part of the community and to express a wish to be more involved with the school.

PC19/9/192 Father Christmas Visit to Bugbrooke

Councillors were informed that the Elves had confirmed that Father Christmas would be visiting the village on Friday 20th December.

PC19/9/193 Date of Next Meeting

The date of the next meeting is Monday 14th October 2019 at 7.30 p.m.

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There being no further business the Chairman closed the meeting at 8.41 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....